

**Southern United HC**  
**SPORTS ACCIDENTS CLAIMS PROCESS FOR 2006**

**ACCIDENT CLAIMS PROCEDURES**

**What Southern United HC will do when an injury occurs:**

- Step (1)** As soon as possible after the accident ensure the injury has been reported on the score sheet.
- Step (2)** Advise the player to contact Sportscover and request that a claim form be sent out.
- Phone Sportscover (03) 9561 7577  
or  
Claims Hotline on (03) 9561 0239  
or  
Website at [www.sportscover.com](http://www.sportscover.com)  
or  
Email at [claims@sportscover.com](mailto:claims@sportscover.com)

*A claim form will be sent directly to the player with a covering letter detailing exactly what the player needs to do to ensure their claim is dealt with quickly.*

**What the Southern United HC player should do when an injury occurs:**

- Step (1)** Report the Injury. (as above)
- Step (2)** Obtain a claim form. (Within 30 days)  
*Sportscover will dispatch a claim form upon request directly to the injured player enclosing full instructions of how the claim form should be completed.*
- Step (3)** Fill in and send completed form to Sportscover. (Within 90 days)  
*Upon receipt of the claim form, the player should complete appropriate sections of the claim form.*
- Step (4)** Complete all treatment.  
*Player should complete all prescribed treatment keeping all receipts of treatment received and paid for.*
- Step (5)** Get the Medical Practitioner to fill in the statement.  
*Player must obtain a referral from a Doctor (qualified Medical Practitioner or Surgeon) for Physiotherapy, Chiropractic or paramedical services.*
- Step (6)** Claim from Medicare and your private Health Insurance.  
*(if applicable)*

**To ensure a speedy processing of claim make sure all steps are followed.**

# TO OBTAIN A CLAIM FORM

PLEASE REQUEST VIA:-

## SPORTSCOVER'S WEBSITE

[www.sportscover.com](http://www.sportscover.com)

(Scroll down menu bar to *Claims*)

OR

## EMAIL

[claims@sportscover.com](mailto:claims@sportscover.com)

OR

## PHONE MELBOURNE OFFICE

03 9561 7577

OR

## PHONE CLAIMS HOTLINE

03 9561 0239